

Supreme Council, Order of DeMolay
Republic of the Philippines
Philippine DeMolay Youth Center
#1440 San Marcelino St. 1000 Ermita, Manila

TERM REPORT

Term: _____ Year: _____

Start of Term: _____

End of Term: _____

Name of Chapter			
Website			
Email			
Schedule of Stated Meetings		Time of Stated Meetings	
Venue of Stated Meeting			
Reported by:			
Position:			
Mobile (s) No.:			
Phone No. (s):			
Email Address:			

MEMBERSHIP SURVEY

Summary

- 1 **TOTAL MEMBERSHIP AS OF YOUR TERM**
Include only members who have not reached the age of 21 years 1
- 2 **INITIATED DURING THE CURRENT TERM**
Include all members who were conferred the Degrees of the Order during the current year. Those who were conferred only the Initiatory Degree should also be included here 2
- 3 **AFFILIATED DURING THIS TERM**
Include all members who affiliated or transferred from another Chapter to your Chapter during the year 3
- 4 **TOTAL MEMBERSHIP GAINS FOR THE CURRENT TERM**
Add the figures for 1, 2, 3. 4
- 5 **REACHED MAJORITY DURING YOUR TERM**
Include all those who have reached the age of 21. 5
- 6 **TRANSFERRED**
Include Active members (below 21) who have demitted from the Chapter and joined another Chapter of the Order 6
- 7 **DEATHS**
Include only those Active Members who died during the current term 7
- 8 **RESIGNED**
Include only those Active members who resigned from the Order of DeMolay during your term. 8
- 9 **EXPELLED**
Include only those Active members who were expelled from the Order of DeMolay during the your term 9
- 10 **TOTAL MEMBERSHIP LOSSES FOR THE CURRENT TERM**
Add the figures for 6, 7, 8, 9. 10
- 11 **TOTAL MEMBERSHIP AS OF END OF YOUR TERM**
Item 4 less 10. 11

SUPREME COUNCIL FEES

2 **INITIATED DURING THE CURRENT TERM** 2
 Copy the figure from item 2 of sheet 2

2a **Unremitted Degree Fees of** 2a
 How many were reported through Form 10 but were not paid?

Item 2a x PHP 500.00

PHP

2b **Unremitted Degree Fees of Initiates** 2b
 How many were reported through Form 10 but were not paid?

Accomplish a Form 10 for these Initiates. Use one form for each separate date of Initiation.
 Attach this (these) form(s) and corresponding payment

2c **Unremitted Degree Fees of Initiates During the Current Term** 2c
 Attach the payment for members initiated during the current year but were not reported to the Supreme Council through the Form 10.

Item 2b x PHP 500.00

PHP

2d **Unreported Initiates Prior** 2d
 Attach the payment for members initiated during the current year but were not reported to the Supreme Council through the Form 10.

Accomplish a Form 10 for these Initiates. Use one form for each separate date of Initiation.
 Attach this (these) form(s) and corresponding payment

2e **Unremitted Degree Fees for Initiates Prior this term** 2e
 Attach the payment for members initiated but were not reported to the Supreme Council through the Form 10.

Item 2d x PHP 500.00

PHP

2f **Total Amount Remitted with this Report** 2f
 Add amount in 2a, 2c and 2e of this sheet.

Item 2a + 2c + 2e

PHP

IMPORTANT: PLEASE WRITE LEGIBLY

A. Complete Name of DeMolay Chapter/ Location:

B. Financial Report (Ending _____)

1. Bank Account (if any):

Name of Bank: _____

Account Name: _____

Account Number: _____

Signatories: _____

2. Cash in Bank, if any: _____

3. Cash on Hand, if any: _____

4. Accounts Receivables, if any: _____

5. Accounts Payables, if any: _____

6. Fund Raising Projects Previously Undertaken

(Year/Name of Project/Brief Description):

7. Proposed Fund-Raising//Brief Description):

Note: Provide additional pages or supporting documents when necessary.

Approved by:

(Name and Signature)

Chapter Advisor

Date Signed: _____

For the Chapter:

Signature of Master Councilor

Date

Printed Name of Master Councilor

Signature of Scribe

Date

Printed Name of Scribe

For the Advisory Council:

Signature of Advisory Council Chairman

Date

Printed Name of Advisory Council Chairman

Signature of Chapter Advisor

Date

Printed Name of Chapter Advisor